**Devon Guild of Weavers , Spinners and Dyers**

**Committee meeting minutes 12/5/18**

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|  | **Post meeting comments / action required** |
| **Present;**  Isabelle Jourdan (**IJ**; chairperson)  Karen ball (**KB**), Jackie Millichap (**JM**) secretaries / webmaster  Paul Ashton (**PA**; treasurer)  Sue Heathcote (**SH**; Programme sec)  Jo Williams (**JW**; committee member)  Jae Burgin (**JB**; coach trip co-ordinator)  **Apologies:**  Terri Bate (**TB**: newsletter co-ordinator)  Sheilagh Robson (**SR**; committee member) |  |
| **Matters arising**;  **Library**  Linda has officially resigned; members to be asked if anyone can take over.  Discussion on way forward; KB looked at book cases to replace filing cabinet to make books more visible.  Recommend quarterly magazine for weaving and spinning.  **Shetland Challenge**  Now on website. Also pattern on front desk and emailed to members.  Martin Halse (Coldharbour Mill); unable to attend June meeting,  To offer him November afternoon on Sales day – Sue to pass on to Sheilagh. | SH SR |
| **Treasurer’s report:**  Current : 2520.00  Deposit : 3087.46  **America’s Hall**  Sent off hire agreement.  Dates for Sue for hire for next year.  Jan – Dec, Not August  Jan -3rd weekend  Feb, April, September and October – Sunnylands for workshops and August for Members skills  Paid monthly for next month by 20th Month  Note; Park in correct part car park for workshops.  Own insurance.  Last speaker reticent to accept payment. Suggest in future could offer that they donate to our charity – Devon Air Ambulance  National exhibition;  Submitted 7 pieces and 2 returned  KB to send off the 5 pieces by beginning June. Date to arrive is 21st June  Refreshments made £50.40 in April. | **KB** |
| **Events**  Exmouth – KB, Sheilagh. Decided to do one day – Saturday 2nd June  Poltimore –Sat 8th September – Guild day – felt talk. Jae to co-ordinate + KB + JM  KB to look at email and co-ordinate with Jae  Mid-Devon Show 28th July – Sheilagh happy to do + KB, AT, JB  Put out plea for volunteers  Branscombe – 15th September – KB  Totnes stitch fest – Nov 3 / 4th;  We suggested ‘spinners corner’. may not come back to us.  Westpoint – 27 – 30th September. Application gone in.  **Devon County Show**.  JM passed folder to KB with all passes. JW, JB, KB to distribute passes to all stewards etc  Jae brought slips for free visit + Bag spindle kits  Box for submissions on front desk + Labels  Cash box at show– leave in safe place between sessions. | KB JM SR  KB  SR KB  KB  ??  ALL  JM  JW JB KB |
| **AOB**  **Sue**  Stall for Fleece and Fibre day – Members  **Membership Secretary**  Judy said would consider doing. – Next March  As of May 21st – unless guarantee 100% security it must be electronic.  JM – revised membership form. On privacy statement – paper records will be destroyed when transferred to electronic. ‘Wherever practical’  Approval for Membership form and privacy statement. – Committee agreed.  KB happy at the moment but will definitely need someone in place at next AGM  **Eileen Seddon**  Eileen Seddon visiting today (her son Martin is bringing her). Bringing Great Wheel. Martin has requested one-to-one chats only so Eileen can hear. Has historical information which JM will collate.  Would like to donate Great Wheel. – Storage – JM will take after meeting  Looms ;KB has donated looms; to take photos and post on website.  Fleece and /fibre day.  Sue to do advertising for Fleece and Fibre day to be here for June.  Send to Jae who will print.  **Paul**  Wishes to borrow projector – committee agreed.  Previous email complaint about ‘state of hall’ after last meeting; not replied to as committee felt there was not a problem. KB spoke to caretaker to ‘clear air’  **Buckfastleigh Wool gathering**  Sunday 21st October.  IJ has application form – Guild buy table and whoever want to steward. £40.  Paul agreed Guild can afford. – Paul to send form and check.  Jae happy to take lead. JM also happy to be there.  **Isabelle**  IJ is moving Sept / Oct to France – NE of Toulouse. To be part of project of organic vineyard and wine making. Plan for workshop. – Guild excursion!  No clear date.  (Suggested Sheilagh to take over as Chair / vote in at AGM)  **Sarah Otton**  Sarah Otton has resigned for personal reasons. Wants to be part of the Guild but not committee. | SH  JM  JM  JM  JM  KB  SH JB  PA JB JM |
| **Meeting closed 10.45 am**  **Next committee meeting June 9th 9.30am** |  |