**Devon Guild of Weavers , Spinners and Dyers**

**Committee meeting minutes 20/1/18**

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|  | **Post meeting comments / action required** |
| **Present;**  Isabelle Jourdan (**IJ**; chairperson)  Karen ball (**KB**), Jackie Millichap (**JM**) secretaries / webmaster  Sue Heathcote (**SH**; Programme sec)  Paul Ashton (**PA**; treasurer)  Terri Bate (**TB**: newsletter co-ordinator)  Jae Burgin (**JB**; coach trip co-ordinator)  Jo Williams (**JW**; committee member)  Shelagh Robson (**SR**; committee member)  Sarah Otton (**SO**; committee member) |  |
| A brief introduction was conducted as many members were ‘new’. |  |
| **Matters arising**;  Previous minutes (Autumn 2017 not available)  (IJ to check Jenny Arnold’s [previous chairperson] folder)  SH wished to thank everyone who helped her last year. |  |
| **Treasurer’s report:**  Approx £2290 current acct, £3000 deposit.  Short conversation about increasing workshop price at some point (last year increased from £20 to £25. Keep option on 3 main workshops to increase to £30-£35 (might be needed if want to use the larger hall for some workshops next year as more expensive to hire).  JM requested clarification on money from sales / website classifieds; usually collected from members paying commission at meetings. Recommended that guild email used as contact for all classifieds on website. *\*see post meeting discussion below* | **JM** |
| **Programme:**  As printed for 2018.   * **SH** and **PA** confirmed that workshops must be paid for prior to day by members attending. * April 15th workshop on natural dyeing; **SH** to find out if fibre included in price. * May guild skills day- suggested more than one person per skill to allow all demonstrators a chance to see other demos. * June 9th; John Arbon to arrive at 9am to set up for 10am start. * Fleece and fibre day; John Arbon, Amanda Hannaford not attending. **SH** to approach Blacker yarns. **IJ** suggested ‘Wool on the Exe’ re tops etc. * Aug 12th; **SR** felt members wanted ‘natural’ dyes rather than acid dyes (of which Guild has a stock). * TB to do a knitting workshop. * Oct-Sue Hiley Harris silk spinning   **2019 draft programme**;   |  |  |  |  | | --- | --- | --- | --- | | MONTH | DATE(S) | EVENT / SPEAKER | TALK TOPIC SAT / *WORKSHOP SUN* | | January | 19 | Social |  | | February | 9 / 10 | Katie Weston | *Spinning* | | March | 9 | Isabelle’s friend | Tapestry Weaving talk | | April | 13 / 14 | Peter and Carol Leonard | *Spindle Spinning* | | May | 11 | Guild Skills with ‘wheel’ |  | | June | 8 | tapestry weaving cert by Isabel’s friend | Tapestry Weaving Cert | | July | 13 | Fleece and Fibre Day |  | | August | Sun 11 | in-house dyeing | Sheila – natural dyeing | | September | 14 / 15 | Debbie Tomkies | *Dyeing* | | October | 12 / 13 | Skills Challenge | To ask Rev Andrew Johnson – talk Sat *and w’shop Sun* | | November | 9 | AGM |  | | December | 14 | Social, lunch together |  | | SH  SH  IJ  Postmeeting; IJ has confirmed Paulette Furnival June 8th  SH |
| **Events co-ordinator**  This post is not filled, discussion as to committee lead for immediate events;   * **Feb;** **Craft for crafters** / Westpoint. No stand. * **March 11th**; approached this week by Ed Rhodes / Martinsfield Farm, Broadclyst (Killerton estate) who is planning a smaller version of Bicton lambing day; invited to attend / demonstrate. **JB** to contact organisers to see if outside or inside event (if former will decline, if latter will arrange). * **March 18th**; **Bicton lambing day**; **JB** to lead, **KB** attending. * **March 18th**; **Buckfast wool gathering. IJ** attending with own stand but will advertise Guild. **JM** also attending. * **May 17-19th.** **Devon county show**. Set up 16th / take down 20th. **JW** to lead, **JM** to help (but can’t attend). Sell / display stand. | JB  JB  IJ / JM  JW / JM  Post meeting; JM to send off application forms.  Judy Throup happy to help. |
| **Newsletter**   * **TB** to re-establish newsletter 3x year, first one Feb. * Already commissioned a piece. * Requested short biog from all committee members asap. * TB requested piece from IJ as chair. * Most are emailed but a few printed for members without email. Email to local guilds.   **Facebook group**; closed, link to website and newsletter proposed by **JM**. | TB  **ALL**; email to *tutley.mutley@gmail.com*  **SO** willing to run, consider summer launch. |
| **AGWSD newsletter matters arising**   * ‘**Get creative’** week 17-25 March, **KB** to inform attendance at relevant events. * **Conference 2018**; info already emailed out * **National exhibition**; To remind members that Guild will submit first piece free, thereafter member to pay but all submissions via Guild. * **Foundation cert**; **JM** to co-ordinate group of members who have expressed interest (meeting of this group followed Committee meeting). * **Guild highlights submissions**; **JM** keen to send submissions on Guild events to AGWSD and Journal; to prepare a piece about Buckfast Abbey ex from last summer. | KB  JM  JM |
| **AOB**   * **Welcome letter** for new members; J**M** to draft a ‘new’ letter (to be included in first newsletter), to cover committee members / what goes on in a meeting etc. * **SR** requested clarification on payment for **first name badge**; committee agreed first badge to be free, thereafter charge of £2. * **Project ideas**; discussed during meeting and afterwards. IJ keen for members to have access to a Guild members fleece (**KB** has offered a Clun fleece) and to produce items under a general theme. **IJ** to draft a proposal for next meeting. * **Website ‘members only area’** suggested by **JM**; to set up and seek final approval as to content from the committee next meeting. * **Equipment owned by Guild**; J**M** circulated an historical list of equipment to be filled in by members; members to be asked to bring all equipment to next meeting for full audit. * **AGWSD website access to WIP area** (web info point) to be circulated as this area has all up to date National guild info (eg certificate updates). | JM  JM informed Brenda (front desk) of clarification  IJ / KB  JM  JM/KB  JM/KB |
| **Meeting closed 10.30am**  **Next committee meeting Feb 10th 9.30am** |  |

*JM 21/1/18*

\****Post meeting discussion about website ‘classifieds’*** JM with Amanda Trick (previous secretary and webmaster).

Classified adverts have always had the vendors details on them….it is up to the honesty of the vendor to pay the commission if sold through the guild website; Amanda can remember only one or two commissions being paid in the last 3 years.

JM has just contacted all present ‘classifieds’ vendors; those that have sold their goods state this was through another source (!).

Can the committee therefore review arrangements for ‘classifieds’ on the website; an upfront payment to advertise perhaps??

**Another ‘ps’ from the secretaries**; can the committee consider their response to requests to advertise courses etc from textile related companies / people via members email / website (or to just add the company / persons details to the ‘links’ section?).